

Golden High School PTA Meeting Minutes August 9, 2016

Attendees: Deb Poskie, Amy White, Mary MacCallum, Cheryl Ludford, Lisette Clemons, Kristi Brunel, Julie McManus, Deb Poskie, Suzanne Ninke, Sara Page, Chris Bird, Michelle Squier, Liz Minyard, Kay Markovich, Ethan Hesse, Wendy Hesse, Dean Clemons

7:03 Meeting called to order

PTA Shed Update: Thank you to Ethan Hesse, Troop 613 and freshman at LHS for building a shed for the PTA on GHS grounds. He raised all but \$1200 for the project, and PTA funds were used for the remainder. Thank you card and plaque from Eagle Scout Advisor, Dean Clemons, to be placed on the outside of the shed. Move in date TBA after GHS Student Council has a chance to go through items and remainder may be donated in order to fit items in current shed space. A blurb with photos will go in the first newsletter. (Amy White).

Thank you cards from Betsy Gehrke, former PTA President, Kristy Blodgett, former After Prom Co-Chair, and former students Kaylen Gehrke, Siena Dute, Ryan Blodgett, for Senior Scholarships.

Cheryl LUDFORD motioned to approve minutes for May 10, 2016. Amy Jones seconded the motion, and the motion passed unanimously.

Principal's Report: Brian Conroy

Brian was unable to attend, but was available via phone/texting. No report given.

- Update GHS Calendar—needs to be on home page change to blog calendar dates on main calendar—see detailed email from Deb Poskie for some suggestions.
- Outdoor furniture update? There may be some new parents like Sara Page who would be willing to take this on as this project continues.
- Water Sustainability Drinking Fountains---Mike Mendoza's Club—Kristy Brunel is checking on status of possible grant through City of Golden.

President's Report: Vacant (Deb Poskie ran the meeting for this month)

- Betsy Gehrke, former President, says, "Hello" and is helping us through some of the transitions with email, PayPal, COPTA, etc. Thank you, Betsy.
- President for the month? May have to have each committee member rotate each month. Need point person for Colorado PTA and email account. There are 441 total emails under the account. Kay Markovich has access to the email. Kay will clean up membership emails.
- Cheryl Ludford (Treasurer) will be President for a Month in September—thank you, Cheryl!
- Michelle Squier (Reflections) attended PTA Officer Training and has materials for President. Need to provide email contact for GHS. AMY WHITE will give her email address for now and is in possession of the packet from the COPTA.
 - Officers for 2016-2017:
 - **President: OPEN**
 - **Vice President: OPEN**
 - **Treasurer: Cheryl Ludford**
 - **Secretary: Amy White**
 - **Membership: Kay Markovich**
 - Committees/Chairs for 2016-2017:
 - **Newsletter: Julie Story**

- King Sooper cards – Julie McManus
- Volunteers: Chris Bird
- Reflections: Michelle Squire
- Hospitality: Amy Jones & Kelly Poulos
- After Prom: Mary MacCallum, Jen McKay, Amy White, Kristi Brunel
- Sunshine Committee: DELETE (this will be handled by PTA board)
- Fundraising: Chris Garlasco
- Grants: Chris Garlasco & Sara Page
- Chili Cook Off: Chris Garlasco & Chris Bird
- Silent Auction: Deb Poskie, Lisette Clemons, Julie Behrens
- Holiday Bazaar: Tammy Cooper
- Teacher Representative: OPEN

Voting Information from the GHS PTA Bylaws from Kay Markovich's research:

- Article VIII Section 4 states that the board consists of elected officers and standing committee chairs. Per Article IX Section 2 the standing committees are Nominating committee, Finance, Membership, After Prom, Hospitality, Reflections and Scholarship. So I believe our board is NOT just officers and Membership as discussed at the meeting but includes Pres (Deb for this month?), VP (vacant), Treasurer (Cheryl), Secretary (Amy), Nominating (vacant), Finance (I don't think we have this), Membership (kay☺), After Prom (Mary, Jen, Amy, Kristi – 1 vote for all co-chairs), Hospitality (Amy, Kelly – same thing 1 vote for co-chairs), Reflections (Michelle), and Scholarship (Chris). I bring this up because the board is supposed to make decisions in-between meetings and this is a larger group (8 filled positions by my count) to consult with for each decision. We are allowed electronic meetings (which allows us to vote on items by email). Majority of board (5 for now) constitute a quorum which would be necessary to make any decision.

GHS Teacher Representative: Vacant

- Update: Teachers signed up to attend meetings this year. Amy White will send reminders to them one week in advance and a few days before to ensure attendance.
- Sept. 13 Meeting: Stephanie Davis and Tim Miller
- October 11 Meeting: Debra Guerreo and Stephanie Thompson

Treasurer's Report: Cheryl Ludford

- \$13,820 current balance.
- Report shared to committees for budget due August 31, 2016 to Cheryl.
- Accounts for budget, what we spend in quick books, 2nd page bottom line. Tapped into our cash reserves by \$1,500. Ultimately, the goal would be to have a balanced budget with a zero balance.

Membership Report: Julie McManus (Kay Markovich taking over new position 2016-2017).

- \$10 per family, \$7 teachers, \$5 King Soopers gift cards given, \$75 cents is made off each membership, so this is not really considered a fundraiser for the PTA.
- King Soopers Script card brings in \$300-500 per month.
- Membership education with seniors this fall so they will be eligible to apply for Senior Scholarships.
- Thursday, 8/11/16 Teacher Welcome Meeting (typically ½ teachers/staff join PTA). Goodie bags with new Demon sticker, food, membership form, new grant form) will be made by Mary MacCallum. Mary and Kay Markovich will attend meeting and speak about the PTA from 8:00-8:15.
- 76 teachers, 7 support staff, so print a total of 90 forms and grant requests.
- Membership Table at Back to School Night for membership and volunteers (Kay Markovich, Cheryl Ludford, Lisette Clemons, Sara Seibert).

Fundraising & Grant Report: Chris Garlasco

Chris was unable to attend due to a vacation and no report was given.

- Chili Cook Off/Silent Auction/Holiday Bazaar/Demon Dash will still take place this year as our major fundraisers.

- Chris Bird has agreed to shadow/assist Chris Garlasco this year on the Chili Cook Off
- Julie Behrens has agreed to shadow/assist Deb Poskie with Silent Auction
- Date for 2017: Feb 23rd.
- Julie McManus has agreed to manage Senior Scholarships. May want to change deadline rules to be members of the PTA and questions updated in Noviance. Need to have parent's names on application in order to contact students.
- Holiday Bazaar--Tammy Cooper has agreed to continue to manage. December 3, 2016 is a potential date. Ideal date would be same day as Wrestling Tournament at GHS
- Demon Dash will be managed by Christi Searles, new freshman parent, who has lots of experience with Cougar Tracks at Kyffin Elementary. Potentially HUGE new fundraiser and searching for sponsors. November 12, 2016. ALL proceeds to PTA. Ideal because it is between sports seasons and more students can participate. Timed race and walk. Booths, food and fun. Side note: Golden School's Foundation's Golden Gallop is Sept. 25, 2016.
- Grants: Sara Paige, new freshman parent, has agreed to shadow/assist Chris with Classroom Grants and writing grants for GHS PTA. Sara 207-415-5298, pageroth5@gmail.com

Classroom Grant Revision: "and the applicant or designee must attend a PTA meeting and provide a brief presentation on the grant proposal. This is to ensure we understand the request & can ask questions at this time."

- Liz Minyard can make changes to the PDF grant form since Chris Garlasco is out of town and have to be printed out before the Welcome Teacher Meeting on Thursday.
- Golf Passes donated after silent auction that will expire are given to Boys and Girls Golf Coaches.

Newsletter: Julie Story

- Julie was unable to attend, but sent a detailed email with items to go over. Deb Poskie answered some of these ahead of time.
- Monday, August 15th. Can use GAG for some of the important information.
- Kudos Section: Contact Counseling Department to publish Underclassmen Awards from last day of school and any photos that may have been taken.
- Amy White will do a write up and photos for the new PTA Shed Eagle Scout Leadership Project.
- Calendar dates—under Brian Conroy's blog.
- Please put open positions in the newsletter with contact information of Amy White, Secretary, amy@bosreaders.com.

Sunshine Committee

- This committee will be discontinued and handled by the PTA Board as the need arises through contact with the Counseling Department for students in need.

Volunteer Coordinator: Chris Bird

- This is a NEW committee position created after Chris Bird coordinated all volunteers for After Prom via Sign-Up Genius. Chris will continue this with all volunteer needs within the PTA and send out a School Messenger in September for all of the committees.
- Committees—please send your volunteer needs with details to Chris Bird asap at cbkirsch@comcast.net
- Table at Back to School Night to add to volunteer base.

Hospitality: Amy Jones/Kelly Poulos

- 9/14/16 Parent/Teacher/Student Conferences

- Provide for staff a few times a year: Conference Dinners in Sept. and Feb, and end of the year for Teacher Appreciation, Christmas goodies, etc. via Sign up Genius.
- Weed out senior database--- work with Chris Bird to add to database of incoming freshman.
- Write updates/needs Gag, newsletter, etc.
- Brian Fox Farmers—contact him to possibly donate with Conference Dinners. Has a community involvement budget and donated dinner to the PTA last spring, no strings attached.
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After Prom: Mary MacCallum, Jen McKay, Amy White, and Kristy Brunel

- Kristi Brunel has agreed to join as a co-chairperson for 2016-2017.
- Meeting will be held in September to get specific chairpersons/shadow positions.
- Need to send out fundraising letters soon to meet some early deadlines (Rotary, Civic Foundation).

Reflections: Michelle Squire

- Michelle Squire has agreed to be Reflections Chairperson for 2016-2017
- 2016-2017 Theme: “What is Your Story”
- Materials need to be out 1st week of September.
- Flyers around school and to all the English and Arts teachers, GAG, PTA Newsletter
- Entries due mid-October.
- Gretchen Carter will assist in getting the word out via School Messenger.

Old Business/New Business

- Website design---looking for a person who has expertise in this to shadow Chris Garlasco this year.
- Mrs. Garvin, teacher at GHS, may be able to develop this as part of her iSTEM courses as she has been pushing for elective for computer science. Could be a project as part of the curriculum. FB page more important, twitter, snapchat....Amy Jones will talk to Mrs. Garvin.
- GHS Demon Circle Stickers designed by GHS Graduate 2016, Nina Moreland, have been printed and are ready for the start of school. Each student and staff member will be given one. Thank you, Deb Poskie. Deb will contact Brian Conroy for best way to distribute. ACE? Teachers/Staff given stickers at Welcome Meeting with Hospitality. Deb Poskie has sent thank you card and sticker to designer who wishes to remain anonymous. Additional stickers available for purchase from Deb for \$1
- PTA Table for Back to School Night, contact new Principal’s Secretary, Lorraine.
- Liz Minyard offered to get quotes and a mock up of a banner for the PTA for our events such as Back to School Night.

Meeting Adjourned 8:29

Meetings held monthly in the GHS Conference Room on the 2nd Tuesday except for Feb. 14th will be held on February 7th. No December meeting.

Cheryl Ludford will be acting President for September meeting.